# Henry Ford Museum of American Innovation®







### Dramatic. Awe-Inspiring.

From arrival at the landmark Clocktower entrance to your cocktail and hors d'oeuvres reception in the grandeur of Prechter Promenade to a garden respite in Pennsylvania Courtyard, Henry Ford Museum of American Innovation makes a dramatic first impression. Delight your guests with dinner in the Museum Plaza surrounded by national treasures, then spend the rest of your evening dancing the night away under the outstretched wings of a soaring DC-3 airplane. With 12 acres under a single roof, the possibilities are amazing — make it yours.

Pro tip: Follow @THFEvents on Instagram for more images and ideas.

### **On-Site Ceremony**

Anderson Theater or \*Pennsylvania Courtyard can be reserved for your



on-site ceremony when paired with a Museum Dinner Reception. Fee of \$1,100 includes 1-hour ceremony and photos, plus 45-minute preparation. The Henry Ford will prepare the space, seating and provide a Guest Services ceremony host. If desired, an additional 1-hour rehearsal can be confirmed for the week of your wedding, within 60 days of your event, based on availability.

\* If Pennsylvania Courtyard (available May-September) is selected, Anderson Theater will be reserved as the alternative indoor location in case of inclement weather (to include rain, heat, wind, etc.).

The Henry Ford will "call" the weather by noon one (1) business day prior to the event.

#### FOOD & BEVERAGE

The Henry Ford is Michigan's most award-winning event destination and boasts a full-service **menu** of offerings.

No outside food or beverages are permitted, with the exception of wedding cakes.

There will be a minimum food and beverage expenditure based on your specific day/date.

#### CAPACITY

Recommended for 150 to 400 guests. For sample diagrams and 360 venue views, visit Museum Virtual Diagram.

#### TIMING

Events begin as early as 6:30 p.m.

Events conclude as late as 1:00 a.m.

**Optional ceremony** as early as 6:00 p.m.

#### **FACILITY FEE**

\$12-\$20 per person, \$3,500 minimum, includes evening admission, parking, set-up, security, cleaning and Guest Services support.

**Pro tip:** Ask about alternate dates for **special savings**.

Prices and policies are subject to change.

Peak dates sell out quickly. To confirm a specific venue, date and time, a Booking Agreement will be generated that also locks in your date-specific facility fee, minimum expenditure and deposit schedule. Your authorization signature, guarantee and nonrefundable/nontransferable deposit will be required by the due date to complete the Booking Agreement. Planning details, including menu, beverage and design selections, begin six (6) months prior to your event date.

# Henry Ford Museum of American Innovation®



## **Set-Up and Services**

**The Henry Ford provides** the following foundation items for your event:

- Guest tables are 60-inch round with white floor-length linen set for 8 guests. Limited 72-inch round tables set for up to 10 guests are available upon request at no additional charge.
- Classic white china, bar/stemware and flatware; optional hurricane lamp and table numbers.
- Mahogany Chiavari chairs with matching brown pad (500-pound capacity).
- High and low cocktail tables with white floor-length linen and three votives are included, as fitting, with receptions. Additional tables are available at \$35 each.
- Cake and/or ceremonial bread table, 36-inch round with white floor-length linen, is complimentary with all wedding packages.
- Auxiliary tables (6 or 8 feet long) with white floor-length linen are available for items such as gifts, escort cards, DJ and head table.
- Ceremony includes mahogany resin chairs (1,000-pound capacity) and auxiliary tables with white floor-length linen, as fitting.
- Custom diagram of event set-up and design, including online collaboration tool for seating, is available at <u>Museum Virtual Diagram</u>.
- Museum Plaza Innovation Columns have over 30 complimentary images available for your event; custom images, monogram or photos are available at additional charge.

Enhance your event with your signature style using the following guidelines.

• The Henry Ford professionals manage optional upgraded services and decor at additional cost:

Specialty Linen	Chargers	Lighting Design
Chair Pads	Specialty Glass/Stemware	Lounge Seating
Specialty Chairs	Specialty China/Flatware	Specialty Bars/Barware
Specialty Tables	Specialty Column Design/AV	Ice Sculpture
Valet	Staffed Coat Check	Auxiliary Tents

• Your selected vendor is welcome at The Henry Ford for the following items and services only:

Specialty Linen	Wedding Cake	Reception Band/DJ
Floral	Photo Booth	Off-Property Transportation
Wedding Officiant	Photography/Videography	Ceremony Music/Musicians

Bring us your small personalized items, including guest favors, escort cards, family photos, programs, menu cards, guest book, ceremonial candle, cake knife and/or ceremonial toasting flutes. The Henry Ford will ensure they are set and ready for your event. Please deliver these items to the sales department 2-3 days prior to your event (with appropriate labels and instructions). We will also assist you in removing your personal items at the end of the evening.

**Pro tips:** Need vendor recommendations? The Henry Ford has an excellent list of experienced professionals for our clients. For best success, review the Vendor Guidelines and Hold Harmless Agreement with each vendor during your selection process.

## **Lovett Hall**

# the Henry Ford







### Michigan's Most Beautiful Ballroom.

Built in the 1930s by Henry Ford for his own entertaining and dances led by instructor Benjamin Lovett. Begin your celebration in the lobby, adjoining library and two garden courtyards, for your cocktail reception or ceremony. The grand staircase leads into the ballroom and foyer with lovely windows, 40-foot ceilings, enormous paired decorative fireplaces, Burmese teak floors and stunning crystal chandeliers.

Pro tip: Follow @THFEvents on Instagram for more images and ideas.



#### **On-Site Ceremony**

Lovett Lobby or \*Ginger Meyer Garden can be reserved for your on-site ceremony when paired with our Lovett Dinner Reception. Fee of \$1,100 includes 1-hour ceremony and photos, plus 45-minute preparation. The Henry Ford will prepare the space, seating and provide a Guest Services ceremony host. If desired, an additional 1-hour rehearsal can be confirmed for the week of your wedding, within 60 days of your event, based on availability.

\*If Ginger Meyer Garden is selected (available May-September), the Lovett Lobby will be reserved as the alternative indoor location in case of inclement weather (to include rain, heat, wind, etc.), and your cocktail reception will move to the Lovett Ballroom Foyer. The Henry Ford will "call" the weather by noon one (1) business day prior to the event.

#### **FOOD & BEVERAGE**

The Henry Ford is Michigan's most award-winning event destination and boasts a full-service **menu** of offerings.

No outside food or beverages are permitted, with the exception of wedding cakes.

There will be a minimum food and beverage expenditure based on your specific day/date.

#### CAPACITY

Recommended for 160 to 300 guests. For sample diagrams and 360 venue views, visit Lovett Hall Virtual Diagram.

#### TIMING

Events begin as early as 6:30 p.m.

Events conclude as late as 1:00 a.m.

**Optional ceremony** as early as 6:00 p.m.

**Sunday hours** flexible for Lovett Hall events only.

#### **FACILITY FEE**

**\$3,500** includes venue, set-up, parking, security and cleaning.

**Pro tip:** Ask about alternate dates for **special savings**.

Prices and policies are subject to change.

Peak dates sell out quickly. To confirm a specific venue, date and time, a Booking Agreement will be generated that also locks in your date-specific facility fee, minimum expenditure and deposit schedule. Your authorization signature guarantee and nonrefundable/nontransferable deposit will be required by the due date to complete the Booking Agreement. Planning details, including menu, beverage and design selections, begin six (6) months prior to your event date.

Photo credits, top, left to right: From the collections of The Henry Ford, Jen Boris Photography and Kristen Cloyd. Above: Kristen Cloyd.

## **Lovett Hall**



## **Set-Up and Services**

**The Henry Ford provides** the following foundation items for your event:

- Guest tables are 60-inch round with white floor-length linen set for 8 guests. Limited 72-inch round tables set for up to 10 guests are available upon request at no additional charge.
- Classic white china, bar/stemware and flatware; optional hurricane lamp and table numbers.
- Mahogany Chiavari chairs with matching brown pad (500-pound capacity).
- High and low cocktail tables with white floor-length linen and three votives are included, as fitting, with receptions. Additional tables are available at \$35 each.
- Cake and/or ceremonial bread table, 36-inch round with white, floor-length linen, is complimentary with all wedding packages.
- Auxiliary tables (6 or 8 feet long) with white floor-length linen are available for items such as gifts, escort cards, DJ and head table.
- Ceremony includes mahogany resin chairs (1,000-pound capacity) and auxiliary tables with white floor-length linen, as fitting.
- Custom diagram of event set-up and design, including online collaboration tool for seating, is available at **Lovett Hall Virtual Diagram**.

**Enhance your event** with your signature style using the following guidelines.

• The Henry Ford professionals manage optional upgraded services and decor at additional cost:

Specialty Linen	Chargers	Lighting Design
Chair Pads	Specialty Glass/Stemware	Lounge Seating
Specialty Chairs	Specialty China/Flatware	Specialty Bars/Barware
Specialty Tables	Ice Sculpture	Auxiliary Tents
Valet	Staffed Coat Check	

Your selected vendor is welcome at The Henry Ford for the following items and services only:

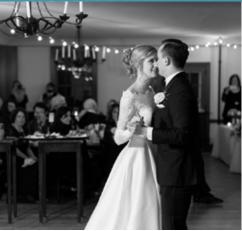
Specialty Linen	Wedding Cake	Reception Band/ DJ
Floral	Photo Booth	Off-Property Transportation
Wedding Officiant	Photography/Videography	Ceremony Music/ Musicians

Bring us your small personalized items, including guest favors, escort cards, family photos, programs, menu cards, guest book, ceremonial candle, cake knife and/or ceremonial toasting flutes. The Henry Ford will ensure they are set and ready for your event. Please deliver these items to the sales department 2-3 days prior to your event (with appropriate labels and instructions). We will also assist you in removing your personal items at the end of the evening.

**Pro tips:** Need vendor recommendations? The Henry Ford has an excellent list of experienced professionals for our clients. For best success, review the Vendor Guidelines and Hold Harmless Agreement with each vendor during your selection process.

# Eagle Tavern in Greenfield Village®







### Unique. Intimate.

If your dream wedding is romantic and timeless, you will love Eagle Tavern. Enter via our private drive and be transported to the idyllic and picturesque heart of Greenfield Village. Eagle Tavern is our historic 1850s venue with a welcoming front porch, hardwood floors, long wooden tables and unique historic chairs. Eagle Tavern can be paired with a modern or historic menu for your reception and dinner. Warm candlelight and fireplaces (available November-April) add the extra magic and intimacy that invite your guests to stay all night and remember their evening for years to come.

Pro tip: Follow @THFEvents on Instagram for more images and ideas.



### **On-Site Ceremony**

Martha-Mary Chapel can be reserved for your on-site ceremony. Includes 1-hour ceremony and photos, plus 45-minute preparation. The Henry Ford will prepare the space and provide a Guest Services ceremony host. Maximum capacity of 125 is strictly enforced. If desired, an additional 1-hour rehearsal can be confirmed for the week of your wedding, within 60 days of your event, based on availability.

- Ceremony paired with Eagle Tavern Dinner Reception is \$1,100 and available year-round.
- Ceremony with no on-site reception is \$2,000 and offered mid-April to December at 11 a.m., 1 p.m. or 3 p.m. only.

#### FOOD & BEVERAGE

The Henry Ford is Michigan's most award-winning event destination boasts a full-service **menu** of offerings.

No outside food or beverages are permitted, with the exception of wedding cakes.

There will be a minimum food and beverage expenditure based on your specific day/date.

#### CAPACITY

Recommended for 70 to 135 guests.
For sample diagrams and 360 venue views, visit Eagle Tavern Virtual Diagram.

#### TIMING

Events begin as early as 6:30 p.m.

Events conclude as late as 1:00 a.m.

**Optional ceremony** as early as 6:00 p.m.

#### FACILITY FEE

**\$950** includes venue, set-up, parking, security and cleaning.

**Pro tip:** Ask about alternate dates for **special savings.** 

Prices and policies are subject to change.

Peak dates sell out quickly. To confirm a specific venue, date and time, a Booking Agreement will be generated that also locks in your date-specific facility fee, minimum expenditure and deposit schedule. Your authorization signature, guarantee and nonrefundable/nontransferable deposit will be required by the due date to complete the Booking Agreement. Planning details, including menu, beverage and design selections, begin six (6) months prior to your event date.

Photo credits, top, left to right: Jenna Borst Photography, Taylor Ingles Photography and Chelsea Brown Photography. Above: Jenna Borst Photography.

# Eagle Tavern in Greenfield Village®



## **Set-Up and Services**

**The Henry Ford provides** the following foundation items for your event:

- Guest tables are 8-foot wooden tables, with or without white linen. Two hurricane lamps for each table. Table numbers available upon request.
- Historic-inspired wood ladder-back and cane chairs (alternate chairs not available in this venue) seat up to 8 guests per table.
- Classic white china, bar/stemware and flatware.
- Eagle Tavern historic menus include historic transferware (china), pottery service items including platters and bowls, and staff in 1850s period-appropriate clothing.
- High cocktail tables with white floor-length linen and three votives are included, as fitting, with receptions.
- Cake and/or bread table is complimentary with all wedding packages.
- Tables (8 feet long), with or without white linen, are available for items such as gifts, escort cards, DJ and head table.
- Custom diagram of event set-up and design, including online collaboration tool for seating, is available at **Eagle Tavern Virtual Diagram**.
- Add a warm fire to Eagle Tavern bar fireplace November-April for a \$200 fire specialist fee.

**Enhance your event** with your signature style using the following guidelines.

• The Henry Ford professionals manage optional upgraded services and decor at additional cost:

Specialty Linen	Chargers	Lighting Design
Ice Sculpture	Specialty Glass/Stemware	Lounge Seating
Staffed Coat Check	Specialty Glass/Flatware	Specialty Barware

• Your selected vendor is welcome at The Henry Ford for the following items and services only:

Specialty Linen	Wedding Cake	Reception Band/DJ
Floral	Photo Booth	Off-Property Transportation
Wedding Officiant	Photography/Videography	Ceremony Music/Musicians

Bring us your small personalized items, including guest favors, escort cards, family photos, programs, menu cards, guest book, ceremonial candle, cake knife and/or ceremonial toasting flutes. The Henry Ford will ensure they are set and ready for your event. Please deliver these items to the sales department 2-3 days prior to your event (with appropriate labels and instructions). We will also assist you in removing your personal items at the end of the evening.

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