PARTICIPANT INFORMATION
Civil War Remembrance • May 23-25, 2020

CHECK-IN
All participants in the 2020 Civil War Remembrance program must check-in at the Check-In tent prior to entering the Greenfield Village. Walk-up Registration will not be allowed.

Check-In location – Northwest corner of the Museum, near the Academy Doors and the Blue Security Gates. Directions and a map will be sent by email prior to the event. All participants must show credentials (participant button) to enter Security Gates.

It is recommended that Participants bring a copy of their confirmation. Participant Parking will be confirmed prior to the event.

* Please do not get in line or attempt entry into the Village before you pick up your participant packet. *

Check-In Hours:  
Friday, May 22, 2020  5:00 p.m. – 8:00 p.m.  
Saturday, May 23, 2020  7:00 a.m. – 1:00 p.m.  

*No Sunday or Monday Check-In (Contact your Unit Commander for alternate arrangements)*

YOU MUST MAKE EVERY EFFORT TO ARRIVE DURING CHECK-IN HOURS. If you have an emergency on the way and will be arriving after Check-In hours, you must call our Security Team at 313.982.6096. If a participant is planning to arrive outside of registration hours or will be arriving Sunday or Monday, prior arrangements should be made with the Civil War Commander.

BAGS OF ICE
We plan to have bags of ice available (location: Hot Dog stand at the Pavilion) on Saturday & Sunday (Monday, upon availability). Please follow instructions from your Unit about limits and pricing.

PARTICIPANT AMENITIES
Participant buttons are your identification for the weekend. Each participant over 16 should register individually in the system. Only participants that are in period clothing and on a Unit Roster should register. Each registered Participant will receive 4 buttons – one for their use and three for their guests’ use (non-participants, family and friends). One additional button per person will be issued for those under 16 registered with an adult.

If you are in period clothing, do not wear the button in a visible place, but have it with you always and show it if asked to do so.

These buttons allow you and your non-participating guest(s) admittance to Henry Ford Museum of American Innovation and Greenfield Village on Saturday through Tuesday, May 23-26, 2020. They are not valid for Ford Rouge Factory Tour or movie admissions. Discount admission coupons are provided on request to purchase additional tickets at any ticket location on campus.

If you wish to leave participant buttons or discount coupons for guests arriving later, you may leave them with Guest Services at the Village Entrance Will-Call Window. Wheelchairs and scooters are available for rental at the Greenfield Village Ticket Building. Only registered participants will be allowed to enter through Security Gates. Please inform your guests that they must enter the Village through the Main Village Entrance. This will be strictly enforced.

COMMANDER/REPRESENTATIVE MEETING
We will hold a Commander/Unit Representative/Safety Officer meeting each morning promptly at 9:00 a.m. at the Swiss Chalet.

VILLAGE HOURS AND GATE ACCESS
Greenfield Village public hours for Civil War Remembrance are:

Saturday 9:30 a.m. – 9:00 p.m., Sunday 9:30 a.m. – 5:00 p.m., Monday 9:30 a.m. – 5:00 p.m.

Gate closure times: Blue Gate ~ 12:30 a.m. each night.

If Eagle Gate is open ~ Friday & Saturday 10:00 p.m., Sunday 5:30 p.m., Monday 7:00 p.m. or as early as possible when all participants have cleared Greenfield Village.

Security Office (open 24 hours) 313.982.6096

Participants MUST show credentials (buttons) to enter any entry gate.

AUTHENTICITY GUIDELINES
To continually uplift the program standards from year to year, we are asking all participants to focus on a few items. It is the responsibility of the unit commanders and contact person(s) to forward this information to their membership and assist in its enforcement during the program. These items are in keeping with The Henry Ford’s guidelines used for frontline staff wearing period clothing. Please keep the following items in mind during the Civil War Remembrance program:

★ WRISTWATCHES, JEWELRY and PIERCINGS
Participants wearing any type of period clothing should NOT wear a wristwatch of any kind or modern jewelry (beyond wedding/engagement rings). Again, you can place watches in your pockets, etc. so long as they are out of visitor sightlines.
Piercings visible to the public other than the lower lobe of the ear are not permitted during program hours. Men in period clothing are not permitted to wear earrings.

★ **SUNGLASSES AND EYEWEAR**
Please make every effort to minimize modern eyewear, when possible (i.e. if you can wear contact lenses or period appropriate frames, etc.) Sunglasses of any sort, modern or period in style, are not permitted while wearing period clothing.

★ **VISITING FAMILY AND MODERN CLOTHES**
Visiting family or participants in modern clothes must stay out of the encampments or exhibition areas during visitor hours.

★ **CELL PHONES AND ELECTRONIC DEVICES**
DO NOT use cell phones or other electronic devices when in period clothing within guests’ sightlines and/or earshot. All cell phone ringers should be turned to vibrate. Calls should be taken away from the public and in a private area such as a break area and out of the view of guests when using such devices. THIS CANNOT BE STRESSED ENOUGH, as the Detroit Free Press published the following photo and caption on September 10, 2010 of a participant in our Civil War Remembrance program:

“Civil war reenactors are sticklers for historical accuracy, as this reenactor at Greenfield Village in Michigan proved with her historically accurate circa 1863 cell phone.”  
*Source: Mike Thompson, Detroit Free Press  
September 8, 2010*

★ **FOOD AND EATING ESTABLISHMENTS**
The Henry Ford Staff in period clothing are not permitted to consume food or drink in any publicly visible area and must do so in our behind-the-scenes locations. Although this is not possible with our participants, we do ask that you confine your consumption of non-period food and drink to the immediate vicinity of the food establishments. In other words, we do not want participants walking through the Village with modern cups, wrappers and consumables. Place drinks in appropriate cups, food in haversacks, etc. Food & beverage purchased on-site should be consumed near the point of purchase unless appropriately concealed in a period manner. Please make every attempt to conceal modern food/beverage while in period clothing.

★ **MODERN ITEMS, ARTICLES AND ACCESSORIES**
Please keep all modern items out of visitor sight during the program hours. No cameras, camcorders, or other anachronistic equipment, clothing or camp equipment (coolers, plastic bags etc.) should be used or visible while the public is present.

★ **SMOKING**
In compliance with the May 1, 2010 State of Michigan Public Smoking Ban, smoking of any tobacco products is strictly prohibited in all camps, both military and civilian. Participants may smoke in the following areas:
- Inside their personal vehicles
- On the asphalt near the gate between the Edison statue and the Tintype Studio (this may be slightly moved due to Tintype demonstration)
- On the sidewalk between the entrance to Taste of History and the Stone Mill
- On the sidewalk next to the Yellow Gate at Lovett Hall

Signs and smoking urns are placed at all designated smoking areas. These rules apply to both daytime and evening hours. Please see the enclosed map for these locations.

**ALCOHOLIC BEVERAGES**
For the days that you are here and part of our public programming, you represent The Henry Ford. Guests think of you as an extension of our staff. We expect you to follow the same standards for professional behavior as we ask our staff. All Henry Ford staff and guest participants are prohibited from consuming alcoholic beverages while on the property of The Henry Ford.

Please note: If you are observed consuming or displaying alcoholic beverages during operating hours, you will be asked to leave the premises and not allowed to return. Depending on the circumstances, you as an individual or your unit may lose its invitation to participate in future programs at The Henry Ford. You are not permitted to bring any alcoholic beverages onto the property of The Henry Ford or property being used by The Henry Ford. Doing so would be a violation of the liquor license held by The Henry Ford. Controlled substances are also not permitted AT ANY TIME.

**SPECIAL CONSIDERATIONS**
There may be weddings or other catered events during the evenings of the event at Martha-Mary Chapel with receptions in Eagle Tavern and/or Lovett Hall. Please use all courtesy and consideration for all groups and activities during all hours.

You, as a participant, will occupy an unusual position during this program. Not only are you a guest with respect due you, you are also a representative of The Henry Ford with responsibility toward the guests. You can help make our guests’ visit memorable just by showing a genuine interest in them, sharing in their excitement, and engaging in some friendly conversation. The success of this event is in large part due to participants’ interaction with guests.

**FIRES, FIREWOOD AND STRAW**
- Fires MUST be contained in pits and limited to about 24” square. All fires must always be attended to by an adult. NEVER leave your fire unattended. Extinguish all fires before going to sleep. For safety reasons, each fire MUST have a fire extinguisher present and/or water bucket(s) filled and placed near the fire throughout the weekend. Please repair all fire pits and replace sod at your

Civil War Remembrance - 2020  
Page 2 of 4
departure to help maintain the landscape for other events. Whenever possible, we encourage you to share fire pits.

- **Firewood** will be available in designated locations. If you run short of wood, please look at your neighbors who may have piled large quantities. The Program Production team monitors the wood situation and responds accordingly. Please leave all unused firewood stacked at your campsites, do not take it with you.

- **Straw** will be delivered to the camp areas. Please open one bale at a time. Do not use bales as furniture. Small bags of straw are appropriate to the 1860’s. At the end of the weekend, please clean up your immediate campsites. Plastic garbage bags will be provided at check-in for you to bag up any leftover straw. Gather your trash in bags and leave it near any trash container or take it with you.

**PARTICIPANT PARKING & CAMPING**

All participants will be given a parking permit that they must fill in and place on the dashboard of their vehicle in sight through the windshield. Modern vehicles are NOT permitted to stay inside Greenfield Village even after public hours or overnight.

- **Authentic Camping** Participants engaging in authentic camping in Greenfield Village should drive their vehicles into the Village at the designated times to drop off their equipment and supplies. Please park in designated areas as directed. Do not park on the grassy field beyond the end of the Village.

- **Modern Camping** Participants engaging in modern camping with RVs, motor homes and campers should park in designated areas as directed. Please conserve space and expect that people will be parked near your RV, etc. This is not a campground, but a parking lot. **Modern tents are NOT permitted on the grounds of the Henry Ford.**

- **Village Pavilion Exhibitors & Presenters** Please park in designated areas as directed.

**AUTHENTIC CAMPING LOCATIONS**

Below is a tentative camping area description for Authentic camping in Greenfield Village. During the event weekend, there will be designated leaders for each camping area. Please check the Participant Information website: [www.thehenryford.org/participants](http://www.thehenryford.org/participants) closer to Civil War Remembrance for any updates. Overnight campers will have access to in-house telephones located in the Swiss Chalet. Each area will have a designated leader to assist with camp assignments.

- **Confederate Military Camp** The CS Military Camp is in the area near the Logan County Courthouse. Water is located on the back or side of Doc Howard’s Office, Adams Home, Swiss Chalet, and Mattox House. When setting up camp, please leave the entrance walk to the buildings open - especially William Holmes McGuffey School yard. *The CS Military Coordinator is Mike Soules of the 5th Kentucky.*

- **Confederate Civilian Camp** The Civilian Camp is located in the vicinity of the Edison Illuminating grass area along Christie Street and behind the Menlo Park Complex near the large oak tree. Water is located on the back or side of the General Store, State Street Lunch Stand, Sir John Bennett Sweet Shop and Grimm Break Area. To access the Grimm Break Area, please use the wooden fence gate on Bagley Avenue. Please DO NOT pass through the Grimm Jewelry Shop. *Lorna Mitchell-Paul is the Civilian Coordinator.*

- **Union Military Camp** The Cavalry Unit will be located near Sarah Jordan Boarding House. The area on the southwest side of the guest walk between Plympton Family Home and the Windmill will be reserved for the Artillery Park. Infantry can camp from Edison Homestead to Daggett Farm including the front and side yards of the Susquehanna House. Water is located on the back or side of Edison Homestead, Luther Burbank Birthplace, Giddings Family Home, Cotswold House Yard, Cotswold Barn Yard and behind Daggett garden (may be concealed with a wheat shock). *The Union Military Coordinator is Will Eichler.*

- **Union Civilian Camp** The Union Civilian Camp is in the area adjacent to A&S, Smiths Creek, General Store (MSAS) and the Mulberry Grove. *Lorna Mitchell-Paul is the Civilian Coordinator.*

There will be a general "lights out - quiet time" in Greenfield Village starting each night at midnight in any camp areas. Singing, music, large group loud conversations, etc. should cease to allow other participants to rest.

**RESTROOMS**

The restrooms in front of Sarah Jordan Boarding House and adjacent to Edison Illuminating will be open overnight. There are also restrooms and locker room facilities in Lovett Hall.

**SHOWERS & LOVETT HALL**

Participants who are camping may use the shower facilities in Lovett Hall. Showers and lavatories are located on the first floor of the building. Be sure you have your participant button with you. PLEASE NO HOBNAILS OR HEEL PLATES IN LOVETT HALL BALL ROOM – USE CAUTION WHEN WALKING INSIDE LOVETT HALL WITH PERIOD FOOTWEAR. The women’s showers are located on the main floor, parking lot side of building, and the men's showers are located on the opposite side of the building.

Participants can also access Lovett Hall by foot via the west end of Firestone Train Station. Please walk to the end of the train station platform, pass through the gate, and follow the sidewalk around to the back door of Lovett Hall. Participants can also walk along the back service road that runs behind Firestone Farm house that leads into the employee parking lot. The employee entrance to Lovett Hall will be closed from midnight to 6:00 a.m. During this time, the back service road will be the only route from Greenfield Village to Lovett Hall.

**SEVERE WEATHER**

Specific shelter and basement locations will be distributed in the participant packets at check-in. In the event of Severe Weather or an Emergency situation, staff will assist to direct to a safe location.
MODERN VEHICLES IN THE VILLAGE
Modern vehicles including cannon crews will not be allowed into the Village after 9:15 a.m. or before 5:30 p.m. on event days. Please note that the Village will be open until 9:00 p.m. on Saturday, so modern vehicles must remain outside until 9:30 p.m. If modern vehicles are in Greenfield Village after the stated times, you will be asked to move.

We expect and appreciate your full cooperation. When you are driving a vehicle on the road from the parking area to the authentic camp areas within the Village, drive slowly - the speed limit on roads within the Village is 5 MPH - please watch for pedestrians. Pull up on to the curb and park on the sidewalk. Please do not block the road. HORSES always HAVE THE RIGHT-OF-WAY. Safety is everyone's responsibility.

PARTICIPANT MIXER
A participant Meet-and-Greet will be held Saturday, May 23, 2020 from 8:30pm-10:30pm in Eagle Tavern. This is a Participant Only event. Food and Beverages will be available for purchase. *Period clothing strongly encouraged.

PARTICIPANT BALL
We traditionally host a period ball in the Lovett Hall Ball Room (2nd Floor of Lovett Hall). The Ball will be held on Sunday, May 24, 2020 starting at 7:30 p.m. Light liquid refreshments (lemonade) will be served. This Ball is for participants only. HOB NAILS, HEEL PLATES, ETC. ARE NOT PERMITTED IN LOVETT HALL BALLROOM. Please bring other shoes, use duct tape on the bottom to cover, or dance in your stocking feet.

REMINDE DERS, GENERAL SAFETY AND PROPERTY
✓ The Henry Ford and the Program Production Team reserve the right to decline Check-In and participation of any unit or individual for any reason and/or remove any individual or unit from the event for violations of these rules and policies.
✓ Selling of any kind is not allowed in Greenfield Village during guest hours except by approved vendors.
✓ Dogs (other than certified service animals) are not allowed on the grounds of Greenfield Village. This includes all parking and camping areas as well as the Village itself.
✓ Please do not take any firearm or anything that resembles a firearm in The Henry Ford Museum or outside areas of the Civil War Remembrance Program.
✓ Do NOT fire muskets on the Village Green during drills – ONLY during the Commemoration on Monday are muskets to be fired on the Village Green.
✓ Do not fire rounds for demonstrations while horses are in the area - wait until horses are clear. Although Greenfield Village equine are used to Model T's and steam locomotives, they are not as familiar with weapon firing, drums and flags. Please use caution and minimize this activity if you see equine in the area or they are visibly nervous.
✓ Women older than 18 need to have their hair up during the day. Proper head coverings must be worn when outside.
✓ Please demonstrate proper respect for The Henry Ford property and equipment.
✓ Potentially dangerous horseplay and practical jokes are not acceptable behavior.
✓ Safety policies are aimed at preventing any employee, volunteer, guest, vendor, or participant from being subjected to any unusual health and/or safety risks. Safety is everyone's responsibility.
✓ Regardless of the impression you are trying to portray, shoes MUST be worn at all times during the event. This policy is exempt when sleeping.
✓ All units and participants will be held accountable to the Regulations and Safety Guidelines published by The Henry Ford. Please ask for a copy if your unit representative does not have one.
✓ Please remember that by registering for the Civil War Remembrance, you accepted the terms and conditions outlined in the Participant Agreement and Waiver Forms.

EMERGENCY
In case of emergency, contact the nearest employee and ask them to call our Security Department. Or you can dial that number from any internal phone. In the evening, you can reach Security by calling 313.982.6096.

FOR INFORMATION
For questions or additional needs, please contact your Unit Commander or The Henry Ford - Program Production (Registration).
Phone 313.982.6058
Email ParticipantInfo@thehenryford.org
Participant Information - www.thehenryford.org/participants