

# The Henry Ford Policies



Take it forward.™

The Henry Ford is an independent, non-profit, educational institution not affiliated with the Ford Motor Company or the Ford Foundation. We depend on ticket purchases, income from our gift shops and restaurants, and tax-deductible contributions and memberships for support. The Henry Ford is accredited by the American Alliance of Museums.

The Henry Ford provides a world class history attraction experience in an environment that is safe, clean, and comfortable. To accomplish this, we have adopted the following *Code of Conduct, Rules and Regulations, and Safety Policies*. Any behavior that is disruptive to the experience of others or is destructive toward exhibits, artifacts or the general facilities cannot be tolerated. Persons who violate these rules will be asked to leave the premises and may lose visitation privileges. Violations perceived as criminal may result in arrest and prosecution.

## **Code of Conduct**

1. It is illegal to deface, damage, mutilate or destroy Henry Ford property, artifacts, exhibits, or equipment including altering or tampering with computers or software. Handling artifacts, exhibits or equipment without the presence and permission of a Henry Ford Staff member is prohibited.
2. Indecent exposure, sexual acts or behavior are prohibited.
3. Fighting, provoking a fight, or engaging in disorderly or boisterous conduct is prohibited. Individuals who act in a manner which causes public disturbance will be asked to leave the premises.
4. Offensive, abusive, or threatening language or behavior is prohibited.
5. Display of profane, obscene, or injurious language, texts or graphics for public view is prohibited. Individuals displaying such language on clothing will be asked to either change the garment, or otherwise cover the offensive image/language.

## **Rules and Regulations**

1. Loitering, gambling, selling, soliciting, or campaigning is prohibited.
2. Carrying weapons or dangerous objects is prohibited.
3. Do not leave children unattended. Unattended children are not permitted in historic buildings or on historic rides.
4. Pets (other than certified service animals) are not allowed on the grounds and parking areas of The Henry Ford.
5. Shoes and shirts are required to be worn at all times.
6. Eating, drinking, and smoking is allowed, but only in designated areas. Signs and smoking urns are placed at all designated smoking areas. The designated smoking areas are:
  - Inside personal vehicles parked in The Henry Ford parking lots
  - On the asphalt near the gate between the Edison statue and Tintype Studio
  - On the sidewalk between the entrance to Taste of History restaurant and the Stone Mill
  - On the sidewalk next to the Yellow Gate at Lovett Hall
7. The farm animals in Greenfield Village are fed very specific rations and have precise diets, please refrain from feeding them.
8. For your safety, wading or swimming in fountains, ponds or streams is prohibited.
9. Photography for personal use only is allowed in most areas; it is not allowed in the Giant Screen Experience, the Ford Rouge Factory Tour Theatres, the Ford Rouge Factory floor, or in certain Museum Gallery exhibits (check with an admissions cashier for more details.)
10. No open fires or personal grills are allowed.

11. Alcoholic beverages that are not sold and served on premises are not permitted. Controlled substances are not permitted at any time.
12. Bicycles, scooters, tricycles, skateboards, roller / in-line skates or shoes with wheels are not allowed inside our venues or restaurants, unless authorized and credentialed as a part of public programming.
13. Disability assistance equipment, such as wheelchairs and electric scooters, are available for rent. Personal wheelchairs are welcome on campus. Traditional electric assistance scooters are also welcome, however, upright or "Segway" scooters are permitted on campus for use only by guests with mobility limitations and must be brought by the guest.

### **Safety Policies**

Safety is everyone's responsibility! Part of what makes our car shows so special is the unique opportunity and privilege to drive historic vehicles in Greenfield Village. The sights, sounds and smells of so many vehicles on the move are truly extraordinary, but given the congested Village environment, safe and appropriate vehicle operation and behavior is critical. The welfare of participants, guests, and staff is paramount and a top priority, and we need everyone to do their part to ensure that The Henry Ford can safely continue to host car shows for years to come.

**In order to help ensure a safe event for everyone to enjoy, and in addition to our *Code of Conduct and Rules and Regulations*, The Henry Ford has following additional expectations for participant conduct during our car shows:**

- For the days that you are onsite, we have invited you to be part of our public programming, and in doing so, represent The Henry Ford. We expect you to follow the same standards for professional behavior as we ask our staff.
- All vehicles must stay on the authorized driving route. Driving routes are clearly marked with directional signage, including stop signs. Roads and areas that are out of bounds have barricades in place.
- The campus speed limit is 15MPH. However, due to high traffic volumes and pedestrian movement during events, speeds inside Greenfield Village will likely be much slower.
- Vehicles must come to a complete stop at credential checkpoint locations. Credentials include wristbands and your vehicle's identification card, i.e. Dash Card. The card must be attached in a visible location on the vehicle while on campus.
- Railroad signals and crossings are live and must be approached with extreme caution. Crossings must be approached slowly with front tires at a 45-degree angle to avoid being caught in the tracks. Always keep the train at a safe distance.
- All passengers must be safely seated while vehicles are in motion. Riding on running boards, standing in, or on the back of vehicles while moving, is prohibited.
- Potentially dangerous horseplay and practical jokes are not acceptable behavior.
- The use of cell phones while operating a vehicle is prohibited.
- Please do not bring alcoholic beverages onto the campus of The Henry Ford. This is in violation of our State of Michigan liquor license. Operating any vehicle, including historic vehicles, while under the influence of alcohol is strictly prohibited, and may prompt a criminal investigation.

If you are observed failing to follow the afore-mentioned expectations your credentials will be revoked, and you will be asked to leave the premises and not allowed to return. Depending on the circumstances, you may lose your invitation to participate in future programs at The Henry Ford.

**Thank you for following The Henry Ford's *Code of Conduct, Rules and Regulations, and Safety Policies*. We hope you have a great visit and enjoy your time on our campus!**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_